Newman Regional Health

1201 W. 12th Ave.

Emporia, Kansas 66801

**Payroll Deduct Form for NRH**

Employee Name \_Emp. #\_

**Description:**

Purchase tickets or merchandise, or make a contribution to an event or other purpose, as a donation to Newman Regional Health.

Item(s)purchased/event/other purpose: 2024 Denim & Diamonds Kick-Off BBQ

\_ One Time Deduction Total Amount: $

 \_Multiple Deductions (see below)

Amount to be deducted each payroll: $

Total Amount: $

Start Date: **Next Payroll**

**Maximum Amount to be deducted from each payroll is $100 unless previous arrangements have been made with Accounting.**

**Upon the employee’s termination from Newman Regional Health, the balance due will be withheld from the final paycheck.**

I agree with the above terms.

Employee Signature Date

05/2024